

Draft

Inter-Parliamentary Conference on the Future of the EU

April 1-2, 2019, Bucharest



GENERAL INFORMATION

01/03/2019



Conference Venue

- ✿ *The Senate of Romania, The Palace of Parliament, Bucharest*
Please use the Entrance A1
Address: 1-3, Calea 13 Septembrie, sector 5

Meeting room

- ✿ *Alexandru Ioan Cuza Hall, The Palace of Parliament*

Registration and accreditation

- ✿ The Romanian Presidency has implemented an online registration system for all meetings. You are kindly requested to notify a Delegation Accreditation Officer (DAO) of your Chamber/Parliament. DAO's are kindly requested to provide the organisers with their name, e-mail address and phone number to FUTURE-EU-RO2019@senat.ro in order to be accredited. DAO's will receive a link to the registration system via e-mail, at which they can track the accreditation status in the system and operate changes among the registered persons until the registration deadline. For a better online registration, we recommend to use one of the following browsers: **Mozilla Firefox, Google Chrome** or **Internet Edge/Explorer**.
- ✿ Contact for technical support: support@parl2019ro.eu
- ✿ Should you need any further information about the content of the documents, please contact: presroUE2019@senat.ro
- ✿ Every DAO is kindly asked to fill in the online registration form for the whole delegation.
- ✿ **The deadline of the entire registration process is March 11, 2019.**
- ✿ Welcome and registration desks will be open at the recommended hotels on **Sunday, March 31 2019, from 14:00 to 20:00** in order to provide the conference welcoming bags. Delegates arriving later will be able to register at the meeting venue on **Monday 1 April 2019, from 09:00**.
- ✿ **For security reasons, all participants are requested to wear their identity badges in a visible way at all times during the event. In case of identity badge loss, please contact the organisers immediately.**
- ✿ Delegates not staying at one of the recommended hotels are requested to notify the organisers in which of the recommended hotels they would prefer to register (at the indicated times). They are also welcome to join the transfers from the chosen recommended hotel to the social events or to the meeting venue, according to the agenda.

Colour coding of the identity badges

RED	Head of delegation
BLUE	Member
GREEN	Delegation staff
VIOLET	Observers
GREY	Keynote Speaker



WHITE with blue strips	Guest
ORANGE	Interpreter
WHITE with grey strips	Security
YELLOW	Media
WHITE with red, yellow and blue strips	Organisers

Accommodation

Delegates are kindly requested to make as soon as possible **their own room reservations** in one of the hotels recommended below, using the reservation links or the registration forms attached which have to be returned directly to the hotel by fax or by e-mail. Please note that each hotel has different reservation deadline and cancellation policy.

Block reservations have been made from **March 31st to April 3rd 2019** at the following hotels:

Radisson Blu Hotel (100 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard room	140€/150€
including	Breakfast/Wi-Fi
Check in/Check out	15:00/12:00
Reservation deadline	10 th of March 2019
Cancellation deadline	17 th of March 2019 Late cancel or no-show March 17 th 2019 – March 31 st 2019 will be charged 140.00/150.00 EUR

Please use the following link to book your room directly with the hotel:

[Future of the EU Booking Link](#)

Hotel Contact:

Address: Calea Victoriei St. no. 63-81, 030165, Bucharest, Romania

Tel.: +40 21 311 9000

Fax: +40 21 313 9000

E-mail: info.bucharest@radissonblu.com

Website: <https://www.radissonblu.com/en/hotel-bucharest>



JW Marriott Bucharest Grand Hotel

(80 Rooms)

Room type	Rate per room per night (single/double occupancy)
Standard double/twin room	123.5€/134€
including	Breakfast/Wi-Fi
Check in/Check out	15:00/12:00
Reservation deadline	11 th of March 2019
Cancellation deadline	11 th of March 2019

Please use the following link to book your room directly with the hotel:
[Book your group rate for Viitorul UE 2019](#)

Hotel Contact:

Address: Calea 13 Septembrie St. no. 90, 050726, Bucharest, Romania

Tel.: + 4021 403 0000

Fax.: +4021 403 0001

E-mail: JW.Bucharest@marriott.com

Website: <http://www.grandhotel.ro/jw-marriott>

Hilton Garden Inn Bucharest Old town

(70 Rooms)

Room type	Rate per room per night (single/double occupancy)
Queen room	93€/103€
including	Breakfast/Wi-Fi/VAT
Check in/Check out	15:00/12:00
Reservation deadline	11 th of March 2019
Cancellation deadline	Free cancellation before 11:59pm local hotel time on 11 th of March 2019

Please use the following link to book your room directly with the hotel:

<https://bit.ly/2T8tGhU>

(Group Code – FUTURE)

Hotel Contact:

Address: Doamnei St. no. 12, 030055, Bucharest, Romania

Tel.: +40 21 3120300

Fax.: +40 21 3120300

E-mail: BUHGI_reservations@hilton.com

Website: <https://hiltongardeninn3.hilton.com/en/hotels/romania/hilton-garden-inn-bucharest-old-town-BUHGI/index.html>



Hotel Novotel Bucharest City Centre

(30 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard Queen	95€/107€
Executive room	130€/142€
including	Breakfast/Wi-Fi
Check in/Check out	14:00/12:00
Reservation deadline	11 th of March 2019
Cancellation deadline	15 th of March 2019

Please use the enclosed registration form to book directly with the hotel via fax or e-mail.

Hotel Contact:

Address: Calea Victoriei St. no. 37B, 010061 Bucharest, Romania

Tel.: +40 21 308 8888

Fax: +40 21 3088889

E-mail: h5558@accor.com

Website: <https://www.accorhotels.com/fr/hotel-5558-novotel-bucharest-city-centre/index.shtm>



Transport

- ✿ Delegations are kindly requested to make their own arrangements for transportation from and to the airport. Bucharest Henry Coandă International Airport (<http://www.bucharestairports.ro/en/passengers>) is located at about 19 km from the city centre, which is approximately 30-minute drive depending on traffic. You may reach Bucharest by bus (<http://www.bucharestairports.ro/en/transport/bus>) or taxi (<http://www.bucharestairports.ro/en/transport/taxi>)
- ✿ Further information can be found on the website: <http://www.bucharestairports.ro/en/transport>
- ✿ Transportation service will be provided by the Romanian Parliament between the recommended hotels and the cultural programme, the dinner and the meeting venues, as indicated in the draft programme. The Romanian Senate is providing participants wishing to leave directly to the airport, devices to order taxi. The devices are situated at the Information Desk (Entrance A1), where an organizer will be available for assistance.

Languages

Simultaneous interpretation of the sessions on April 1-2 will be provided in English, French and Romanian. The delegations wishing to bring their own interpreters should know that a limited number of interpretation booths can be made available on a **first-come, first-served basis**. We kindly invite you to notify the organisers about the need for additional booths in advance by March 11th 2019 at the latest.

Taking the floor

Participants who wish to take the floor during the meeting are kindly requested to fill in the request-for-the-floor cards and hand them over to the conference staff until the beginning of the debate of each session. These cards will be available in the Al. I. Cuza Hall throughout the meeting. The floor will be given to the delegates in the order of receipt of the request-for-the-floor cards.

Conference documents

All conference documents will be available in the conference room meeting and on the following website www.parl2019ro.eu and www.ipex.eu

Media

The conference will be broadcast live on www.parl2019ro.eu

Embassies

Foreign representations in Romania can be accessed from this link: <https://www.mae.ro/en/foreign-missions>

Additional practical information

✿ Smoking

Smoking is prohibited in closed public areas, please use the smoking areas located outside at C5/P level and B4/S1 level opposite the Rustic Saloon.



✿ *Facilities*

Computers and printing equipment will be available for the use.

✿ *Cloakroom*

The cloakroom is located at Entrance A1, P level, Senate Area.

✿ *Wi-Fi*

Wi-Fi connexion will be available.

✿ *Medical assistance*

During the event, a medical room will be located within the Palace of the Parliament (B4/S1 level, room 26)

✿ *Emergency number is 112*

✿ *Currency*

The official currency in Romania is Leu (1 EUR = 4,74 RON).

✿ *Local time*

Romanian time zone is UTC/GMT +2 hours.

✿ *Climate*

In April, the average temperature during daytime is around 12°C and 5°C overnight. Weather forecasts and other information about climate in Bucharest can be found following this link: <https://www.accuweather.com/ro/ro/bucharest/287430/weather-forecast/287430>

✿ *Country Code*

The Romanian country code is 0040.

✿ *Electricity*

The standard voltage is **230 V** and the standard frequency is **50 HZ**.
The plug socket is **Type F**.

Contacts

Mihaela Bărbieru

Parliamentary Advisor, European Affairs Division

Răzvan Țuculescu

Parliamentary Advisor, European Affairs Division

Adela Burcea

Parliamentary Advisor, Joint Special Committee of the Chamber of Deputies and the Senate for the coordination of the parliamentary activities necessary for the preparation of the Presidency of the Council of the European Union in the first semester of 2019

Ingrid Zaarour

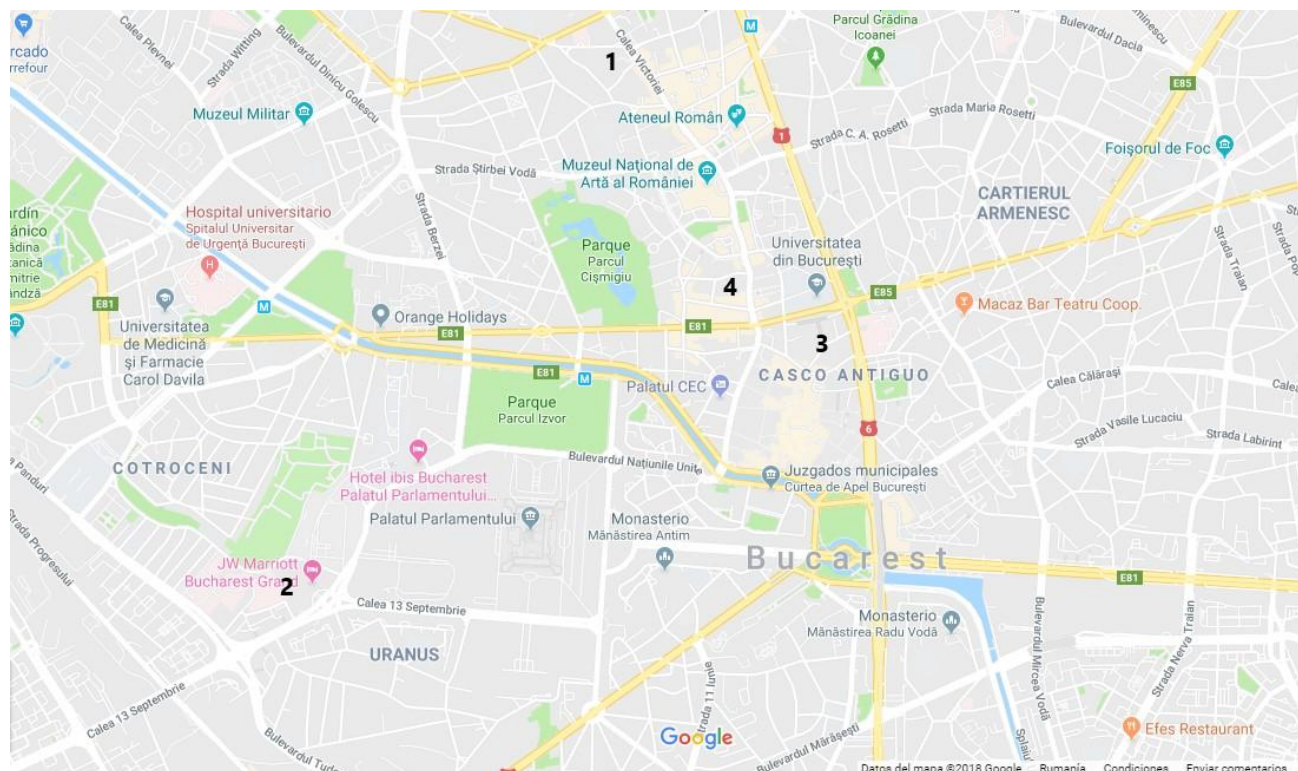
Head of Protocol and Passports Division

Should you need any further information, please contact:

FUTURE-EU-RO2019@senat.ro



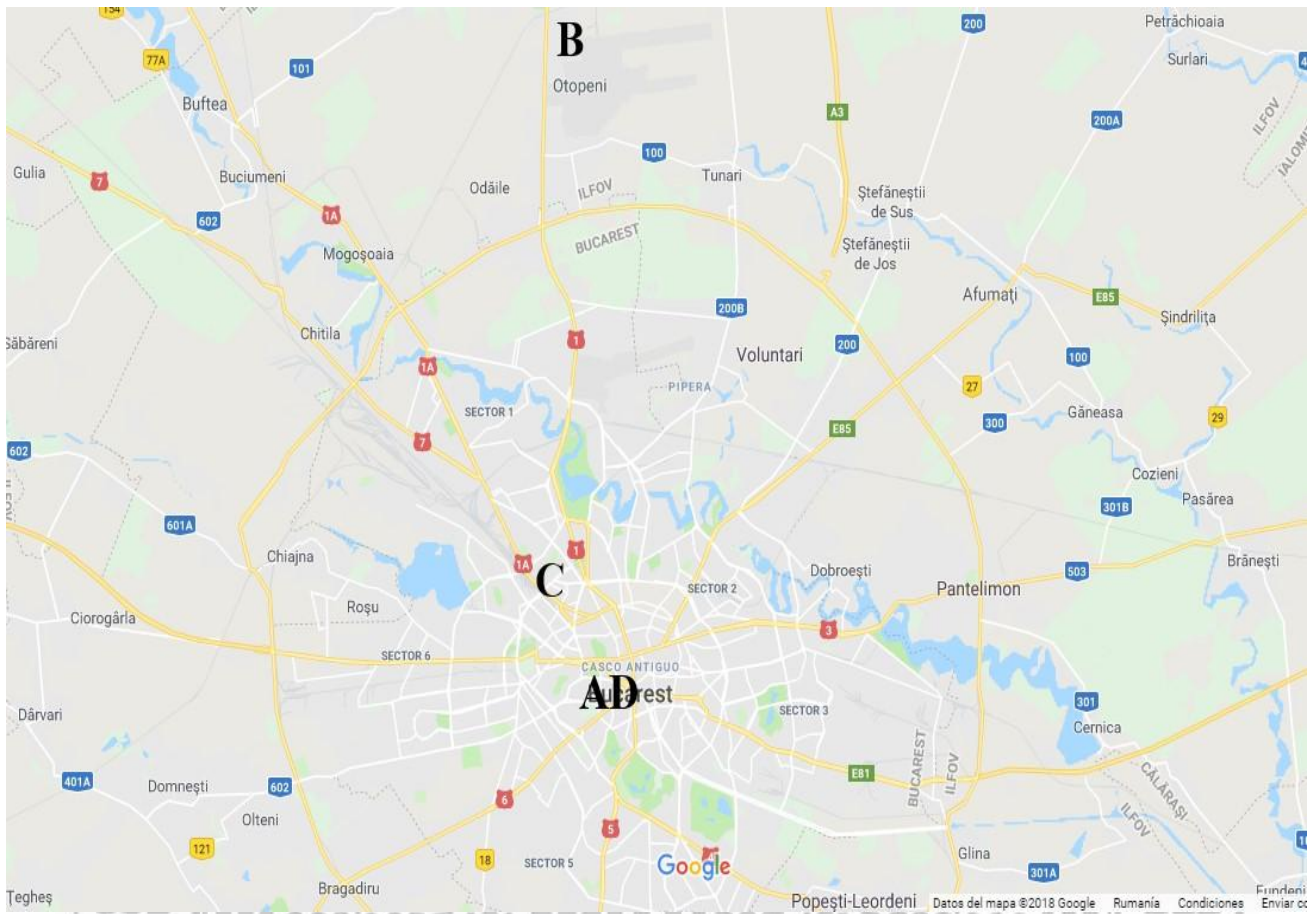
Map of city centre, hotels



1. **Radisson Blu Hotel**
2. **JW Marriott Bucharest Grand Hotel**
3. **Hilton Garden Inn Bucharest**
4. **Hotel Novotel Bucharest City Centre**



Map of Bucharest



A. The Palace of Parliament

B. Bucharest Henri Coandă International Airport

C. Bucharest North Railway Station

D. Union Square

Reservations Form for Groups

Group name:	Future of EU
Guest name 1:	_____
Guest name 2:	_____
Arrival Date:	31.03.2019
Departure date:	03.04.2019



1. Standard Queen or Twin Novation Room: modern decor and ergonomic standard room comfort: queen-size bed or twin beds, working desk, LCD, minibar, bath & shower, hairdryer, tea&coffee making facilities, laptop-size safe, FREE Wi-Fi internet and access to the Wellness Centre.

Rate 1: 95 Euro

Rate 2: 107 Euro

☐ **Single use** (1 person/ room)

☐ **Double use** (2 persons-1 bed/ room) **OR** ☐ **Twin use** (2 beds/ room)

2. Executive Room: all our standard room features with the following added products and services: NEW high and ergonomic bedding solution, a bottle of water in the room upon arrival, international newspaper, upgraded amenities, VIP lounge access (free open bar and snacks), espresso machine, BOSE Docking station (can be used with all telecommunication devices with Bluetooth).

Rate 1: 130 Euro

Rate 2: 142 Euro

☐ **Single use** (1 person/ room)

☐ **Double use** (2 persons/ room)

The rates are per room, per night & inclusive of **Full Buffet Breakfast, FREE wireless INTERNET, access to the Wellness Centre** (indoor swimming pool, hammam, fitness centre, Power Plate). Rates are exclusive of 5% VAT and 1% city tax.

Option date: mentioned special rates are applicable only by completing and sending this reservation form to the hotel by fax (00 40 21 3088889) or e-mail (h5558@accor.com) until **11.03.2019**. After this date any requests received will be confirmed upon hotel's availability at the best rate of the day.

All reservations must be guaranteed. Accepted Credit Cards: American Express, Visa and MasterCard

<input type="checkbox"/> Credit Card: _____	No: _____	Expire Date: _____
Card holder's name: _____		Signature: _____

Payment: Guest at the reception

Cancellation Policy: In order to avoid any charges, kindly advise any changes or cancellations in the reservation before **15.03.2019**. Any cancellation received after this date as well as no-shows will be the subject of 100% charges from the first night of room accommodation and applicable taxes. **All room nights cancelled after check-in time will be charged at 100% of their total value (cancelled value).**

Please note that SENATUL ROMANIEI is not responsible for payment or providing individual/personal accommodations.

Preferences:

Special Request:	<input type="checkbox"/> Handicap Accessible
Bed request: <input type="checkbox"/> Two beds	<input type="checkbox"/> One Single Bed
Additional Special Requests:	
Expected Arrival Time:	
Transportation can be assured with private car (Mercedes Limo) and the price is 40 euros/car/way or by shared shuttle at the price of 25 euros/person/way. Kindly fill in below if the transfer is needed:	

<input type="checkbox"/> Pick up	Arrival time:	Flight number:
<input type="checkbox"/> Drop off	Departure time:	Flight number:

Guest Contact details for confirmation:			
Email: _____	Phone: _____	Fax: _____	Date: _____

Whether for business or leisure **NOVOTEL BUCAREST CITY CENTRE** is your best choice!
THANK YOU FOR CHOOSING NOVOTEL BUCAREST CITY CENTRE